



“Support to the Ministry of Infrastructure for the Ukraine  
Urban Road Safety Project”

# **Kick-off meeting**

## **Institutional Arrangements**

Kyiv, 14<sup>th</sup> November 2018



## ❖ 1. Steering Committee

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## ❖ 2. PMSU

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A/Q



# 1. Steering Committee



## 1.1 Purpose

- To support the implementation of URS
- To ensure the Stakeholders' ownership

SC responsible for high level URS Programme and sub-projects endorsement and supervision

SC will be supported in its role and function by PMSU – secretariat of SC

# 1. Steering Committee



## 1.2 Composition

### ***The SC voting members are from:***

- Ministry of Infrastructure (3 persons, including the head of PMSU)
- Ministry of Finance (3 persons)

SC will be chaired by Mol

### ***Other stakeholders:***

- Relevant government organization if required (MRD, MoIA, Police)
- PMSU

### ***Observers:***

- EIB (3 members) – EU (2 members)
- EBRD (3 members)

The composition and changes of the members of the SC will be approved by Mol



## 1.3 Functions

- To authorise the launch of the project
- To resolve strategic issues
- To endorse the URS mandate to make strategic recommendations
- To approve the PPM or its modifications
- To support the implementation of URS through top-level commitment providing and maintaining all necessary resources required for URS
- To endorse sub-projects proposals submitted by PMSU
- To approve Allocation Requests, LFTA submitted by PMSU
- To endorse the appointment of PMSU, facilitating and monitoring the functions of PMSU
- To monitor sub-projects progress and budgets
- To authorise the closure of the URS Programme.

## 2. Project Management and Support Unit (PMSU)

### 2.1 Purpose

URS will be implemented in 5-6 Ukrainian cities in large and extended geographical scope. The PMSU is to coordinate the implementation of URS and give clear guidance to the cities during the whole Project Cycle.

PMSU will be the main central level managing authority for the implementation of URS in the MoI.

PMSU will be the communication channel between the Ukrainian stakeholders and the financing Banks.

PMSU will be responsible to monitor and to implement the PPM rules and guidelines on the Final Beneficiaries' level.



### 2.2 Composition

The PMSU will consist of the MoI staff, if required of other Ministries or relevant Authorities as not permanent members of the PMSU:

- Project Manager (Head of the PMSU)
- Procurement specialist
- Road engineers
- Environmental and social safeguards specialist
- Monitoring specialist
- Financial and accounting specialist
- Assistant

PMSU will be supported by TA on permanent basis.



### 2.3 Functions

***On the central government level PMSU will be responsible for:***

Implementation procedure of URS in terms of

- Procurement procedure
- Financial management environmental and social safeguards
- General monitoring and reporting to EIB and EBRD
- Preparing all necessary documents for SC decisions
- Official correspondence between EIB and EBRD

***On the Sub-project level:***

- Supporting the PIU activities in all aspects of the implementation of URS (PPM, Procurement, Allocation request, Disbursement request, Monitoring and Reporting.)



## 3. Project Implementation Unit (PIU)



### 3.1 Purpose of PIU

- To plan, prepare and implement the sub-projects on the final Beneficiaries' and Municipal level
- Final Beneficiaries have to establish a competitive organization for the project cycle management with full legal authority and with financial and human resources satisfactory to the Banks in order to implement the sub-projects according to the PPM
- PIU is an independent organization in the Municipality or in the Final Beneficiary's organization

In the PPM will be disposed the Terms of Reference of the PIU.



## 3.2 Composition

- PIU will generally consist:
- Sub-project manager (Head of PIU)
- Procurement specialist(s) – IFIs and National rules
- Sector engineers
- Environment and social safeguards specialist
- Monitoring specialist
- Financial and accounting specialist
- Assistant
- Other ad-hoc experts needed for project implementation

The Final Beneficiaries' responsibility will to determine the most suitable and operational structure of the PIU according to the FC/PPM and satisfactory to the EIB and EBRD.

TA will support the PIU

## 4. General Stakeholder Main Responsibilities

Entity	Main Responsibility
<b>PIU</b>	Sub-project preparation, implementation, monitoring and reporting according to the PPM
<b>PMSU</b>	URS management and OIU support, secretariat to the SC according to the PPM
<b>Steering Committee</b>	URS Strategic guidance, endorsement sub-projects during Allocation Request, Main decision making organ according to the PPM
<b>Ministry of Infrastructure</b>	URS Promoter and Coordinator via PMSU according to the FC
<b>Ministry of Finance</b>	URS Financial Management according to the FC
<b>EIB and EBRD</b>	URS and sub-project financing, monitoring and approval of sub-projects, allocation and disbursement request according to the FC. Approval of TA



# Questions and discussion

# Thanks for your kind attention!



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